



新纪元学院  
KOLEJ NEW ERA



# Course Management System

## Student Manual

# Introduction

- **Login Skill**
- **System Usage**

# Login Skill



The image shows a screenshot of a web browser window with a title bar that says "Login". Inside the window, there is a form with the following elements: a label "Username" followed by a text input field; a label "Password" followed by a text input field; a button labeled "Login"; and a text link "Lost password?" below the button.

**Step1— Connect to this system: <http://elp.newera.edu.my/moodle>**

**Step2— Username = (Name + IC number last 4 digits), example: limlili1234**

**Step3 —Password = IC number with '-', example: 999999-99-9999**

# Login Skill

**General** \* Show Advanced

First name\*

Surname\*

Email address\*

Email display

Email activated

City/town\*

Select a country\*

**Step1— After login, need to edit the student profile**

# System Usage

You are logged in as student student (Logout)

English (en) ▼

**My courses**

- Training
- All courses ...

**E-learning platform**

**Guides and Instructions of using ELP**

Login for Students:

- Students may logged in with their user name in the following format: full student name + last 4 digits of your IC.
- If you would like to know more detail about the username format please download the file ***username***

Login for Staffs and Lecturers:

Staffs or lecturers may logged in with their user name in the following format: firstname.lastname.

**Main Menu**

- New Era College
- 董教总
- Forum 碧海蓝天
- Library
- Discussion Forum
- Site news

**Step1— Corner of right hand side, you can select one preferred language.**

# System Usage

The screenshot displays the user interface of an E-learning platform. At the top right, it indicates the user is logged in as 'student student' with a 'Logout' link and a language dropdown set to 'English (en)'. On the left, a 'My courses' block contains a 'Training' course, which is circled in red. The central area features the title 'E-learning platform' and a section titled 'Guides and Instructions of using ELP'. Below this, there are instructions for student and staff login. On the right, a 'Main Menu' block is circled in red, listing various site links: 'New Era College', '董教总', 'Forum 碧海蓝天', 'Library', 'Discussion Forum', and 'Site news'.

**Part 1.0— Left hand side, student can browse the enrolled courses**

**Part 1.1— Simply click the course name to enter the course**

**Part 2.0— Right hand side, Main Menu block shows the NEC internal website links**

# System Usage

The screenshot displays the Moodle interface for KOLEJ NEW ERA. At the top right, it indicates the user is logged in as 'student student' with a 'Logout' link. The left sidebar features three main navigation sections: 'People', 'Administration', and 'My courses'. The 'People' section includes a 'Participants' link. The 'Administration' section includes 'Grades' and 'Profile' links. The 'My courses' section includes 'Moodle' and 'Training' links. The main content area shows a 'Topic outline' for a course, listing various activities and resources. The right sidebar contains 'Latest News' and 'Upcoming Events' sections.

## Course Main Page

**Part 1.0— Simply click “Participants” to view enrolled people**

**Part 2.0— Simply click “Grades” to check your assignment grade**

**Part 2.1— Simply click “Profile” to view/edit personal information**

**Part 3.0— “My courses”, simply click a course name to enter it**

# System Usage



You are logged in as student student (Logout)

**新纪元学院**  
KOLEJ NEW ERA

Moodle Moodle

**People**  
Participants

**Administration**  
Grades  
Profile

**My courses**  
Moodle  
Training  
All courses ...

**Topic outline**

- News forum
- 1 Course Introduction
- Chapter 1 Slides
- Course Forum
- Homework 1
- Glossary - Chapter 1
- ? Choice-Chapter 1
- Quiz-Chapter 1
- WebSite Link

**Latest News**  
7 Feb, 09:11  
Admin User  
Teacher Manual more...  
Older topics ...

**Upcoming Events**  
There are no upcoming events  
Go to calendar...  
New Event...

**Step1— The central board is where the course materials and activities are located**

# System Usage

The screenshot shows a Moodle course interface for '新纪元学院' (KOLEJ NEW ERA). The user is logged in as 'student student'. The page layout includes a left sidebar with navigation menus for 'People' (Participants), 'Administration' (Grades Profile), and 'My courses' (Moodle, Training). The main content area displays a 'Topic outline' for the 'News forum' with a list of course items: Course Introduction, Chapter 1 Slides, Course Forum, Homework 1, Glossary - Chapter 1, Choice-Chapter 1, Quiz-Chapter 1, and WebSite Link. On the right side, there are two blocks: 'Latest News' and 'Upcoming Events'. The 'Latest News' block shows a message from 'Admin User' dated '7 Feb, 09:11' with links for 'Teacher Manual more...' and 'Older topics ...'. The 'Upcoming Events' block displays the message 'There are no upcoming events' and links for 'Go to calendar...' and 'New Event...'. Both the 'Latest News' and 'Upcoming Events' blocks are circled in red.

**Part 1— Latest News block shows the messages posted in the “News Forum”**

**Part 2—Upcoming Events block shows the weekly few activities of the course**

# Course Management System Student Manual



*~The End~*